

**OFFICE OF THE REGIONAL DIRECTOR  
IGNOU REGIONAL CENTRE, OM LEVA VIKAS NIKETAN  
NANEPADA ROAD, MULUND (EAST), MUMBAI-81**

F.No.IGNOU/Mumbai/M.Ed-2014/2013/2147

Dated : 02 /01/2014

**SPEED POST**

To

Subject : **Counselling letter for admission in M.Ed programme 2014**

Dear Candidate,

We are happy to offer you **counselling letter** for admission in M.Ed programme of IGNOU under Maharashtra Region. **This offer letter does not claim admission in M.ED programme. Admission will only be done on the basis of merit and availability of seats.** You are requested to submit the **attested copies** of the following documents alongwith the form attached :

- 10<sup>th</sup>, 12<sup>th</sup>, yearwise marksheet of graduation and post graduation.
- Passing certificate of 10<sup>th</sup>, 12<sup>th</sup>, graduation and post graduation.
- B.Ed marksheet and passing certificate.
- Appointment letter & Employment certificate of the latest school (where currently working) as per **Annexure-I (Available in page No.70 of M.Ed prospectus)**
- Appointment letters & experience certificates of the old schools, if claimed.
- School recognition certificate issued by Central/State Government for the school where applicant is employed.
- Original M.Ed Entrance Examination Admit Card
- Category (SC/ST) certificate for claiming SC/ST seat.
- OBC-Non creamy certificate alongwith Income Certificate for claiming OBC (Non-Creamy) Seat (**Certificate should not be older than 3 yrs**)
- Certificate of Physically handicap for claiming PH Category seat.
- Result Card of M.Ed entrance test.
- Original Anti-ragging Affidavit in the prescribed format **duly Notorized** and signed by applicant (**As per Annexure-II ) (Available in page No.71 of M.Ed prospectus)**
- Duly filled undertaking form

**BY THE APPLICANT WHOSE NAME IS CHANGED AFTER HIGH SCHOOL HAS TO BE SUBMITTED FOLLOWING DOCUMENT APART FROM ABOVE DOCUMENTS**

- Notorized Affidavit with changed name.
- News paper copy where notification for change of name was published.
- Copy of Gazette Notification.
- In case of changed Surname of after marriage, Marriage Certificate by Registrar (Marriages).

**Candidates are requested to produce maximum experience & educational qualification certificate to resolve the tie cases. Experience certificate signed by candidates itself will not be considered. It should be signed by next higher officer/authority.**

You are requested to submit the documents personally at our office at about \_\_\_\_\_ hrs on \_\_\_\_\_

With best wishes.



(Dr. Raghvendra Tripathi)  
**Regional Director (I/c)**